

# Marsha Water Supply Corporation

PUCT CCN 12166  
TCEQ PWS 2270040  
Fed EIN 74-2068667  
D-U-N-S 08-827-6188

Phone/SMS: (512) 803-8725  
15504 Brenda St  
Austin TX 78728-3901  
marshawsc@gmail.com

Thank you for your interest in Marsha WSC.

Attached is the application package for water service. The application is in four parts.

1. **The membership application.** Marsha WSC (MWSC) is a member-owned member-controlled water utility organized under Texas Water Code chapter 67. MWSC provides service only to property owners who have a membership in the corporation. The membership application is required.
2. **The water service application.** Once your membership is processed, MWSC can provide service to your property. This application describes the property and the nature of the service that you need. The water service application is required.
3. **Alternate Billing.** This is optional. MWSC will bill the member-owner directly. Properties that are used for rental or business purposes can have the billing sent directly to the tenant by presenting the alternate billing agreement. This is a limited power of attorney for member representation and as such would have to be notarized.
4. **Signing Agent Authority.** This is optional for individuals but required for businesses. When the property is owned by a legal entity, the application forms are being signed by an agent representing the business entity. This form documents the authority of the agent to act on behalf of the business entity.

Included with your application should be the following:

1. A copy of the deed or closing documents that identify the owner of the property. As the deed or closing documents can be lengthy, MWSC needs a copy only of those parts that identify the property and the owner.
2. A copy of an ID of the MWSC application signer (driver's license, passport, or equivalent photo ID)

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3. A "customer service inspection" is required by Texas state regulations. The City of Austin Water Utility can provide information regarding the inspections. The Austin Water Utility can be contacted at 512-972-1060. Tell them that you need a "customer service inspection". An inspector will come out, perform the inspection, and then send his inspection report to Marsha WSC.

**CAUTION:** State regulations require that the inspector send the original report to MWSC as a legal evidence document. By habit, the Austin inspector may send the report to Austin Water which would invalidate the report. To be sure of proper hand-off, you can contact MWSC to have an MWSC representative present at inspection to receive the report directly from the inspector. MWSC contact details are on the letterhead.

4. If there has been service at the property address at some earlier time, then payment for the appropriate fees:
  - a. The membership fee is \$395.00
  - b. A transfer fee of \$25.00
  - c. The customer service inspection fee is payable to Austin, and not to Marsha WSC

If there has not been service at the address before, then this is a new service install which requires other fees and possible permitting from Travis County.

The completed application should be returned to:

Marsha WSC  
15504 Brenda St  
Austin TX 78728-3901

The MWSC payment dropbox is located curbside at that address. You can put the application package into the dropbox.

Service will be provided once your application is received and determined to be complete.

Thank you.

*Brenda Keller*

Brenda Keller  
President Pro Tem, term ending March 2017  
Marsha WSC